

Manasquan Borough Council Meeting
In- Person at Borough Hall and Virtual Zoom Meeting
December 06, 2021 7pm

In order to accommodate both in person and virtual meeting requests the Mayor and Council have established a Hybrid Meeting which will include in-person and virtual participation.

IN-PERSON MEETING

The in-person meeting will be held at Borough Hall at the above stated date and time. Masks are optional.

During the meeting, as each Audience Participation Session is reached, the Mayor will announce the opening of the Audience Participation Session. You will stand in front of the public mic and clearly state your name, and full address followed by your question or comment. The Mayor will direct the response to the speaker as applicable. Once this speaker's participation is completed, the Mayor will ask if there is another person interested in commenting. This will continue until no other members of the audience request to be heard and this Session will be formally closed.

Zoom Meeting

<https://zoom.us/j/8830046931> or 1-646-876-9923

ID# 883 004 6931

Participant Instructions
Meeting will be recorded

Instructions:

Join meeting via Zoom video:

- Click on link above or copy and paste into your browser.
- When prompted, enter the ID number provided above.
- You will automatically be put in the waiting room. At 7 pm or shortly thereafter you will be admitted to the meeting. You will automatically be put on mute. You will now be able to hear the meeting.

Join meeting via Zoom dial in (phone):

- Dial the number provided above.
- When prompted, enter the ID number provided above.
- You will automatically be put in the waiting room. At 7 pm or shortly thereafter you will be admitted to the meeting. You will automatically be put on mute. You will now be able to hear the meeting.

Mayor's Instructions

During the meeting, as each Audience Participation Session is reached, the Mayor will announce the opening of the Audience Participation Session.

If you would like to ask a question or make a comment please press *9 to raise your hand in the system if you are on the phone. When the last 4 numbers of your phone number is announced you will be unmuted to speak.

If you are participating via video scroll towards the bottom of the page to participants. This is where you can raise your hand through the system.

You must clearly state your name, and full address followed by your question or comment. The Mayor will direct the response to the speaker as applicable. Once this speaker's participation is completed, the Mayor will ask if there is another person interested in commenting. This will continue until no other members of the audience request to be heard and this Session will be formally closed.

BOROUGH OF MANASQUAN AGENDA
December 06, 2021 7:00 PM

This Regular Meeting of the Mayor and Council of the Borough of Manasquan is called pursuant to the provisions of the Open Public Meetings Law. Adequate notice has been provided by transmitting the Resolution of Annual Meetings to the Asbury Park Press and the Coast Star, by posting it in the Borough Hall on a bulletin board reserved for such announcements, and by posting it on the official website of the borough. This agenda is complete to the extent known and formal action will be taken.

Moment of Silent Prayer

Pledge of Allegiance

Roll Call

Presentation - Curtis Park

Audience Participation - Limited to Agenda Items Only (time limit of 5 minutes)

Approval of Minutes

1. Regular Meeting Minutes - November 15, 2021

Workshop Discussion:

1. Community Center - Update
2. BOE Construction Request - Discussion

Consent Agenda: These items will be enacted by one motion. If detailed deliberation is desired on any item, Council may remove that item from the consent agenda and consider it separately.

- [1.](#) 282-2021 Appoint Pre-Season Beach Staff
- [2.](#) 283-2021 Appoint Permanent Full Time Laborer - Lopez
- [3.](#) 284-2021 Refund Tax Overpayment - 34 Beams
- [4.](#) 285-2021 Accepting Retirement - Maniscalco
- [5.](#) 286-2021 Beach Headquarters Change Order #5 and Final - Cypreco Industries
- [6.](#) 287-2021 Animal House Bond Return - Multiple
- [7.](#) 288-2021 Meeting Dates - 2022
- [8.](#) 289-2021 Authorizing Right of Entry Agreements for Business District Streetscapes Project
- [9.](#) 290-2021 Setting 2022-2023 Boat Slip Fees
- [10.](#) 291-2021 Authorizing One Time Stipend - Triggiano & Travers
- [11.](#) 292-2021 Authorizing Advertisement of Notice to Bidders - Borough Hall Cleaning
- [12.](#) 293-2021 Accepting Water/Sewer Collector Resignation - Lang
- [13.](#) 294-2021 Authorizing 2022 Pre-Season Beach Badge and Parking Sales
- [14.](#) 295-2021 Authorizing Scope of Work 2022 Annual On-Call Water Utility Service Repairs - Colliers Engineering
- [15.](#) 296-2021 Return Dumpster Security - 62 Rogers Avenue
- [16.](#) 297-2021 Payment of Bills

Ordinances - First Reading

- [1.](#) 2363-21 Amending Chapter 35 Zoning - Walls/Fences; Additional Lot Height/Yard Requirements; Hot Tubs/Spas and Outdoor Showers

Committee Reports

Audience Participation On Any Subject (comments limited to 5 minutes)

Closed Session

1. 27 Osborn Avenue - Contractual
2. DPW - Personnel
3. Recreation - Personnel

Adjournment

**BOROUGH OF MANASQUAN
RESOLUTION
282-2021**

WHEREAS, the Borough of Manasquan is desirous of appointing Pre-Season Beach Employees for various beach responsibilities; and

NOW, THEREFORE, BE IT RESOLVED, by the Borough Council of the Borough of Manasquan, Monmouth County, New Jersey, on this 6th day of December, 2020 appoint the following Pre-Season Beach Employees to work during the 2021-2022 Pre-Season.

Crew:

Ethan Kotar \$19.50 per hour

Office Staff:

Laurie Brandon \$14.50 per hour

Gabriella Farnetti \$13.00 per hour

Eileen McFadden \$20.00 per hour

Anna Southwell \$13.00 per hour

Jessica Szumlicz-Sullivan \$13.00 per hour

Tracey Sullivan \$20.00 per hour

Samantha Wanamaker \$13.00 per hour

Patrol:

Mike Hurden \$20.00 per hour

Ron DePasquale \$13.50 per hour

Glen Kritch \$13.50 per hour

CERTIFICATION

I, Barbara Ilaria, Municipal Clerk, Borough of Manasquan, County of Monmouth, New Jersey do hereby certify that the foregoing resolution was duly adopted by the Council at their regular meeting on December 6, 2021.

BARBARA ILARIA, RMC, CMC
Municipal Clerk

	INTRODUCED	SECONDED	AYE	NAY	ABSTAIN	ABSENT
BRYANT						
LEE						
MANGAN						
OLIVERA						
READ						
WALSH						
ON CONSENT AGENDA ___YES ___NO						

**BOROUGH OF MANASQUAN
RESOLUTION
283-2021**

BE IT RESOLVED by the Borough Council of the Borough of Manasquan, County of Monmouth, New Jersey confirms the appointment of Maximo Lopez from provisional to permanent Laborer 1 as of November 15th, 2021. No salary change. The appointee has met all the necessary requirements and evaluations for the position.

I, Barbara Ilaria, Municipal Clerk, Borough of Manasquan, County of Monmouth, State of New Jersey, do hereby certify that the foregoing resolution was duly adopted by the Borough Council at the meeting held on December 6, 2021.

BARBARA ILARIA, RMC, CMC
Municipal Clerk

COUNCIL	INTRODUCED	SECONDED	AYE	NAY	ABSTAIN	ABSENT
BRYANT						
LEE						
MANGAN						
OLIVERA						
READ						
WALSH						
ON CONSENT AGENDA ___ YES ___ NO						

**BOROUGH OF MANASQUAN
RESOLUTION
284-2021**

BE IT RESOLVED by the Council of the Borough of Manasquan that, County of Monmouth, State of New Jersey that:

WHEREAS, a refund of monies is due to the following:

NAME: VINTAGE TITLE Services, LLC
51 MAIN STREET
SAYREVILLE. NJ 08872

AMOUNT OF REFUND DUE: \$2474.30

REASON FOR REFUND: TAX OVERPAYMENT
BLOCK 35 LOT 34
KAPLAN, BERT & CARRIANNE
34 BEAMS TERRACE
MANASQUAN, NJ 08736

WHEREAS, the Tax Collector has certified that the homeowner is entitled to the refund.

NOW, THEREFORE, BE IT RESOLVED that the Borough Chief Financial Officer is hereby authorized and directed to draw a warrant in the said amount to the above listed property with said warrant to be charged against the General Ledger.

CERTIFICATION

I, Barbara Ilaria, Municipal Clerk of the Borough of Manasquan, Monmouth County, New Jersey, do hereby certify that the foregoing is a true copy of a Resolution duly adopted by the Borough Council at their regular meeting held on December 6, 2021 meeting.

BARBARA ILARIA, RMC, CMC
Municipal Clerk

	INTRODUCED	SECONDED	AYE	NAY	ABSTAIN	ABSENT
BRYANT						
LEE						
MANGAN						
OLIVERA						
READ						
WALSH						
ON CONSENT AGENDA ___ YES ___ NO						

**BOROUGH OF MANASQUAN
RESOLUTION
285-2021**

BE IT RESOLVED by the Mayor and Council of the Borough of Manasquan, in the County of Monmouth, accepts the retirement of Susan Maniscalco from the position of Account Clerk effective December 31, 2021.

CERTIFICATION

I, Barbara Ilaria, Municipal Clerk, Borough of Manasquan, County of Monmouth, New Jersey, do hereby certify that the foregoing resolution was adopted by the Borough Council at the December 6, 2021 meeting.

BARBARA ILARIA, RMC, CMC
Municipal Clerk

	INTRODUCED	SECONDED	AYE	NAY	ABSTAIN	ABSENT
BRYANT						
LEE						
MANGAN						
OLIVERA						
READ						
WALSH						
ON CONSENT AGENDA ____ YES ____ NO						

**BOROUGH OF MANASQUAN
RESOLUTION
286-2021**

CHANGE ORDER NO. 5 & FINAL

BE IT RESOLVED by the Mayor and Council of the Borough of Manasquan of Monmouth County, New Jersey upon the recommendation of the Engineer that the Change Order for the Contract listed below be and is hereby approved.

TITLE OF JOB: Beach Headquarters Renovations and Additions

CONTRACTOR: Cypreco Industries, Inc.

ENGINEER: H2M Associates, Inc.
4810 Belmar Blvd. Suite 201
Wall Township, NJ 07753

AMOUNT OF CHANGE FOR THIS RESOLUTION: \$(7,232.50)

TOTAL AMOUNT OF CHANGE: \$(7,232.50)

TOTAL ORIGINAL CONTRACT PRICE \$739,461.90

REVISED CONTRACT PRICE \$732,229.40

All bills on file in the Finance Office. This Resolution to take effect upon certification by the Borough Treasurer that sufficient funds are available.

CERTIFICATION

I, Barbara Ilaria, Municipal Clerk of the Borough of Manasquan, Monmouth County, New Jersey, do hereby certify that the foregoing is a true copy of a Resolution duly adopted by the Borough Council at their regular meeting held on December 6, 2021.

BARBARA ILARIA, RMC, CMC
Municipal Clerk

CERTIFICATION

Pursuant to a resolution of the Division of Local Government Services, Local Finance Board, dated October 20, 1975, I hereby state that there is annexed hereto a proper certificate of availability of funds executed by the Chief Financial Officer.

MARK G. KITRICK

Municipal Attorney
Mark G. Kitrick, Esq.
2329 Highway 34, Suite 104
Manasquan, NJ 08736

CERTIFICATION

I am the financial officer charged with the responsibility of maintaining financial records of the Borough of Manasquan, State of New Jersey, and on this 6th day of December, 2021, I hereby certify to the Borough Council of the Borough of Manasquan as follows:

1. Adequate funds are available in an amount sufficient to defray the expenditure of money by the Borough under the proposed contract, which is pending approval by the governing body.

2. The funds certified herein as being available for the aforementioned contract have not been certified by the undersigned as being available for any other contract now pending or in force.

Account: _____

Amy Spera
Chief Municipal Financial Officer

	INTRODUCED	SECONDED	AYE	NAY	ABSTAIN	ABSENT
BRYANT						
LEE						
MANGAN						
OLIVERA						
READ						
WALSH						
ON CONSENT AGENDA <input type="checkbox"/> YES <input type="checkbox"/> NO						

**BOROUGH OF MANASQUAN
RESOLUTION
287-2021**

WHEREAS, Borough Ordinance Section 15-2 governs the “Procedure to Handle Complaints against Rental Property Owners,” and

WHEREAS, the below listed property owners were each ordered to post a bond with the Municipal Clerk’s Office for violating Section 15-2 during the summer of 2020; and

WHEREAS, these same property owners did not violate Section 15-2 during the summer of 2020; and

WHEREAS, Section 15-2 allows for the return of the bonds under these circumstances.

THEREFORE BE IT RESOLVED that the bond funds currently on deposit with the Borough Clerk’s Office shall be returned to the following property owners:

<u>NAME</u>	<u>ADDRESS</u>	<u>\$ AMOUNT</u>
Ms. Tracy Attardo,	192 Third Ave, Manasquan	\$800
Ms. Cindy Serge	205 Second Ave, Manasquan	\$800
Mr. Bill Keenan & Ms. Karen McCormick	527 Brielle Road, Manasquan	\$800
Ms. Patti Griffin,	562 Brielle Road, Manasquan	\$800
Mr. Dr. Philip Lutz	577 ½ Brielle Road, Manasquan	\$800
Mr. Rob and Tracey McCarthy	557 Brielle Road, Manasquan	\$500
Mr. Peter and Michelle Myers	216 Fourth Ave. Manasquan	\$1,000
Ms. Maryann McNally	168 First Ave, Manasquan	\$1,000
Mr. Valmir Ziba	217 Second Ave, Manasquan	\$1,000

CERTIFICATION

I, Barbara Ilaria, Municipal Clerk of the Borough of Manasquan, Monmouth County, New Jersey, do hereby certify that the foregoing is a true copy of a Resolution duly adopted by the Borough Council at their regular meeting held on December 6, 2021.

BARBARA ILARIA, RMC, CMC
Municipal Clerk

	INTRODUCED	SECONDED	AYE	NAY	ABSTAIN	ABSENT
BRYANT						
LEE						
MANGAN						
OLIVERA						
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WALSH						
ON CONSENT AGENDA ___ YES ___ NO						

**BOROUGH OF MANASQUAN
RESOLUTION
288-2021**

BE IT RESOLVED by the Borough Council of the Borough of Manasquan, Monmouth County, New Jersey, that regular meetings of the Borough Council are to be held on the dates listed below and will begin at 7:00 p.m. (unless otherwise stated)

BE IT FURTHER RESOLVED that the regular meetings will be conducted in Council Chambers, Borough Hall, 201 East Main Street, Manasquan, New Jersey and/or by virtual meeting via Zoom platform and will not be conducted on a legal holiday observed by the Borough of Manasquan.

SCHEDULE OF MEETINGS FOR THE YEAR 2022

Reorganization Meeting will be held on Monday, January 3, 2022 at 7:00 p.m.

Regular Meetings - 7:00 p.m.

- January 18th (Tuesday)
- February 7th and 22nd (Tuesday)
- March 7th and 21st
- April 4th and 18th
- May 2nd and 16th
- June 13th
- July 11th
- August 15th
- September 6th (Tuesday) and 19th
- October 3rd and 17th
- November 14th
- December 5th and 19th
- December 30th (5:00 p.m.)(Friday)

Budget Meetings - 9:00 a.m.

March 12th & 19th

I, Barbara Ilaria, Municipal Clerk, Borough of Manasquan, Monmouth County, New Jersey, do hereby certify that the foregoing Resolution was duly adopted by the Borough Council at the December 6, 2021 meeting.

BARBARA ILARIA, RMC, CMC
Municipal Clerk

COUNCIL	INTRODUCED	SECONDED	AYE	NAY	ABSTAIN	ABSENT
BRYANT						
LEE						
MANGAN						
OLIVERA						
READ						
WALSH						
ON CONSENT AGENDA <input type="checkbox"/> YES <input type="checkbox"/> NO						

**BOROUGH OF MANASQUAN
RESOLUTION
289-2021**

BE IT RESOLVED, by the Mayor and Council of the Borough of Manasquan that Edward G. Donovan, Mayor of the Borough of Manasquan, be and is hereby authorized to sign various Rights-Of-Entry Agreements with impacted property owners associated with the Business District Streetscape Improvements Project.

CERTIFICATION

I, Barbara Ilaria, Municipal Clerk, Borough of Manasquan, County of Monmouth, New Jersey, do hereby certify that the foregoing Resolution was duly adopted by the Borough Council at the December 6, 2021 meeting.

BARBARA ILARIA, RMC, CMC
Municipal Clerk

COUNCIL	INTRODUCED	SECONDED	AYE	NAY	ABSTAIN	ABSENT
LEE						
WALSH						
MANGAN						
OLIVERA						
READ						
BOSSONE						
ON CONSENT AGENDA ___ YES ___ NO						

**BOROUGH OF MANASQUAN
RESOLUTION
290-2021**

**RESOLUTION SETTING 2022-2023 SEASON BOAT
SLIP RENTAL FEES IN THE BOROUGH OF
MANASQUAN, COUNTY OF MONMOUTH, STATE
OF NEW JERSEY**

WHEREAS, Ordinance 2330-20 Amending and Supplementing Chapter 11 (Docks and Bulkheads) Section 11-1.2 (Term of Lease), Section 11-1.3 (Rental Fees) and Amending Chapter 16 (Fees) of the Borough of Manasquan, County of Monmouth, State of New Jersey was approved on second reading and final passage on December 21, 2020; and

WHEREAS, Ordinance 2330-20 allows the boat slip rental fees to be set by resolution each year; and

WHEREAS, the Manasquan Borough Council of the Borough of Manasquan is desirous of setting the 2022-2023 season boat slip rental fees;

NOW THEREFORE BE IT RESOLVED that the following fees will become effective for the 2022- 2023 season:

<u>Perrine Boulevard</u>	
Boat slips 13-1/2 feet by 30 feet	\$3,450
Boat slips 12-1/2 feet by 26 feet	\$2,870
<u>Fourth Avenue</u>	
Boat slips 9 feet by 25 feet Up to 20' Boat permitted (new)	\$2,010
Boat slips 9 feet by 25 feet Up to 20' Boat permitted (old)	\$1,890
<u>Cedar Avenue</u>	
Boat slips 11 feet by 24 feet	\$2,394
<u>Euclid Avenue</u>	
Boat slips 8-1/2 feet by 20 feet	\$2,010
<u>Dry storage fee</u>	
Length of boat – 20 feet or less	\$300
Additional per foot over 20 feet	\$20 per foot

CERTIFICATION

I, Barbara Ilaria, Municipal Clerk of the Borough of Manasquan, Monmouth County, New Jersey, do hereby certify that the foregoing is a true copy of a Resolution duly adopted by the Borough Council at their regular meeting held on December 6, 2021.

 BARBARA ILARIA, RMC, CMC
 Municipal Clerk

COUNCIL	INTRODUCED	SECONDED	AYE	NAY	ABSTAIN	ABSENT
BRYANT						
LEE						
MANGAN						
OLIVERA						
READ						
WALSH						
ON CONSENT AGENDA ____ YES ____ NO						

**BOROUGH OF MANASQUAN
RESOLUTION
291-2021**

**RESOLUTION OF THE BOROUGH COUNCIL OF THE
BOROUGH OF MANASQUAN, COUNTY OF
MONMOUTH, NEW JERSEY, GRANTING A ONE
TIME STIPEND TO CARMEN TRIGGIANO AND RYAN
TRAVERS OF THE DEPARTMENT OF PUBLIC
WORKS**

WHEREAS, due to the absence of the Department of Public Works Superintendent the Public Works Committee has determined that it is appropriate to award a one-time stipend in the amount of \$3,000 for the employees below for additional tasks and projects:

Carmen Triggiano - Acting Department of Public Works Superintendent

Ryan Travers - Water Division Supervisor

NOW, THEREFORE BE IT RESOLVED on the 6th day of December, 2021, by the Borough Council of the Borough of Manasquan, in the County of Monmouth and State of New Jersey that the Council hereby recognizes the following:

1. The Borough Council does hereby authorize a one-time stipend in the amount \$3,000.00 to Carmen Triggiano and Ryan Travers for additional tasks and projects.

CERTIFICATION

I, Barbara Ilaria, Municipal Clerk of the Borough of Manasquan, Monmouth County, New Jersey, do hereby certify that the foregoing is a true copy of a Resolution duly adopted by the Borough Council at their regular meeting held on December 6, 2021.

BARBARA ILARIA, RMC, CMC
Municipal Clerk

	INTRODUCED	SECONDED	AYE	NAY	ABSTAIN	ABSENT
BRYANT						
LEE						
MANGAN						
OLIVERA						
READ						
WALSH						
ON CONSENT AGENDA <input type="checkbox"/> YES <input type="checkbox"/> NO						

**BOROUGH OF MANASQUAN
RESOLUTION
292-2021**

BE IT RESOLVED, by the Mayor and Council of the Borough of Manasquan that Barbara Ilaria, Municipal Clerk of the Borough of Manasquan, be and is hereby authorized to advertise a Bid Notice for Cleaning Services for the interior of Borough Hall, 201 East Main Street.

I, Barbara Ilaria, Municipal Clerk, Borough of Manasquan, County of Monmouth, New Jersey, do hereby certify that the foregoing Resolution was duly adopted by the Borough Council at the December 6, 2021.

BARBARA ILARIA, RMC, CMC
Municipal Clerk

COUNCIL	INTRODUCED	SECONDED	AYE	NAY	ABSTAIN	ABSENT
BRYANT						
LEE						
MANGAN						
OLIVERA						
READ						
WALSH						
ON CONSENT AGENDA ____ YES ____ NO						

**BOROUGH OF MANASQUAN
RESOLUTION
293-2021**

BE IT RESOLVED by the Mayor and Council of the Borough of Manasquan, in the County of Monmouth, accepts the resignation of Patricia Lang from the position of Water & Sewer Collector for the Borough of Manasquan effective December 6, 2021.

CERTIFICATION

I, Barbara Ilaria, Municipal Clerk, Borough of Manasquan, County of Monmouth, New Jersey, do hereby certify that the foregoing resolution was adopted by the Borough Council at the December 6, 2021 meeting.

BARBARA I LARIA, RMC, CMC
Municipal Clerk

	INTRODUCED	SECONDED	AYE	NAY	ABSTAIN	ABSENT
BRYANT						
LEE						
MANGAN						
OLIVERA						
READ						
WALSH						
ON CONSENT AGENDA <input type="checkbox"/> YES <input type="checkbox"/> NO						

**BOROUGH OF MANASQUAN
RESOLUTION
294-2021**

**RESOLUTION OF THE BOROUGH COUNCIL OF THE
BOROUGH OF MANASQUAN, MONMOUTH COUNTY,
NEW JERSEY, AUTHORIZING THE SALE OF SEASON
BEACH BADGES AND SEASON PARKING PERMITS**

WHEREAS, fees for the sale of season beach badges are established under Section 12-2.4 (Fees) and fees for the sale of season parking permits are established under section 12-11 (Season Parking Permit) of Chapter 12 (Beaches and Beachfront) of the Code of the Borough of Manasquan; and

WHEREAS, the Borough Council is desirous of authorizing the sale of season beach badges via Community Pass starting December 1, 2021 and in person parking permit sales December 10th and 11th, 2021 in the St. Denis Gymnasium, 119 Virginia Avenue; and

WHEREAS, the Borough Council is desirous of establishing fees at the 2021 rate for the sale of season beach badges and parking permits; and

WHEREAS, the charge for these items may increase during the 2022 calendar year.

NOW, THEREFORE, BE IT RESOLVED, on this 6th day of December, 2021 by the Borough Council of the Borough of Manasquan, Monmouth County, New Jersey as follows:

1. Season beach badges shall be available for purchase via Community Pass December 1 and in person Parking Pass sale in the St. Denis Gymnasium, 116 Virginia Avenue, December 10th and 11th 2021 .

CERTIFICATION

I, Barbara Ilaria, Municipal Clerk, Borough of Manasquan, County of Monmouth, State of New Jersey, do hereby certify that the foregoing resolution was duly adopted by the Borough Council at the meeting held on December 6, 2021.

BARBARA ILARIA, RMC, CMC
Municipal Clerk

	INTRODUCED	SECONDED	AYE	NAY	ABSTAIN	ABSENT
BRYANT						
LEE						
MANGAN						
OLIVERA						
READ						
WALSH						
ON CONSENT AGENDA <input type="checkbox"/> YES <input type="checkbox"/> NO						

**BOROUGH OF MANASQUAN
RESOLUTION
295-2021**

BE IT RESOLVED by the Borough Council of the Borough of Manasquan, County of Monmouth, State of New Jersey, that the Borough of Manasquan retains the Professional Engineering services of Colliers Engineering & Design, 331 Newman Springs Roads Suite 203, Red Bank, New Jersey 07701, for providing professional services for the 2022 Annual On-Call Water Utility Service Repairs. The fees are as follows:

• Phase 1.0	Preparation of Specifications	\$5,400.00
• Phase 2.0	Bidding Services	\$4,400.00
• Phase 3.0	Contract Preparation	\$950.00
	Reimbursable Expenses	\$750.00
TOTAL LUMP SUM FEE		\$11,500.00

for a total amount not to exceed \$11,500.00 for the service outlined in a proposal dated November 18, 2021.

AND BE IT FURTHER RESOLVED by the Borough Council of the Borough of Manasquan, County of Monmouth, State of New Jersey, that the borough authorizes Phase 1.0 with the provision that each subsequent phase shall require additional authorization subject to the recommendation of the Governing Body.

I, Barbara Ilaria, Municipal Clerk, Borough of Manasquan, County of Monmouth, State of New Jersey, do hereby certify that the foregoing Resolution was duly adopted by the Borough Council at the December 6, 2021 meeting.

Barbara Ilaria RMC, CMC
Municipal Clerk

CERTIFICATION

I am the chief municipal financial officer charged with the responsibility of maintaining financial records of the Borough of Manasquan, State of New Jersey, and on this 6th day of December, 2021 I hereby certify to the Borough Council of the Borough of Manasquan as follows:

Adequate funds are available in an amount sufficient to defray the expenditure of money by the Borough under the following proposed contract, which is pending approval by the governing body:

* Collier Engineering & Design – 2022 Annual On-Call Water Utility Service Repairs

Account: _____

Amy Spera
Chief Financial Officer

COUNCIL	INTRODUCED	SECONDED	AYE	NAY	ABSTAIN	ABSENT
BRYANT						
LEE						
MANGAN						
OLIVERA						
READ						
WALSH						
ON CONSENT AGENDA <input type="checkbox"/> YES <input type="checkbox"/> NO						

**BOROUGH OF MANASQUAN
RESOLUTION
296-2021**

BE IT RESOLVED by the Council of the Borough of Manasquan, County of Monmouth, State of New Jersey that:

WHEREAS, a refund of monies are due to the following:

NAME: MICHAEL NEARY
62 ROGERS AVENUE
MANASQUAN, NJ 08736

AMOUNT OF REFUND DUE: \$1,000.00

REASON FOR REFUND: Dumpster Security 62 Rogers Avenue

NOW, THEREFORE, BE IT RESOLVED that the Chief Financial Officer is hereby authorized and directed to draw a warrant in the said amount to the above listed refunds with said warrant to be charged against the General Ledger.

CERTIFICATION

I, Barbara Ilaria, Municipal Clerk, Borough of Manasquan, County of Monmouth, State of New Jersey, do hereby certify that the foregoing resolution was duly adopted by the Borough Council at the December 6, 2021 meeting.

BARBARA ILARIA, RMC, CMC
Municipal Clerk

COUNCIL	INTRODUCED	SECONDED	AYE	NAY	ABSTAIN	ABSENT
BRYANT						
LEE						
MANGAN						
OLIVERA						
READ						
WALSH						
ON CONSENT AGENDA ___ YES ___ NO						

**BOROUGH OF MANASQUAN
RESOLUTION
297-2021**

BE IT RESOLVED BY THE BOROUGH COUNCIL OF THE BOROUGH OF MANASQUAN, IN THE County of Monmouth, New Jersey (not less than three (3) members thereof affirmatively concurring) as follows:

1. All bills or claims as reviewed and approved by the Administration & Finance Committee and as set forth in this Resolution are hereby approved for payment.
2. The Mayor, Municipal Clerk and Chief Financial Officer are hereby authorized and directed to sign checks in payment of bills and claims which are hereby approved.

The computer print-out of the list of checks will be on file in the Clerk's Office.

Current Fund	\$114,649.07
Capital Fund	\$12,448.94
Water/Sewer Fund	\$6,317.57
Beach Utility Fund	\$8,464.02
Beach Capital	\$22,759.65
Recreation Building Trust	\$10,512.17
Recreation Trust	\$16,581.52
Open Space	\$2,597.50
Affordable Housing	\$45.00
Developers Escrow	\$1,030.75

CERTIFICATION

I, Barbara Ilaria, Municipal Clerk, Borough of Manasquan, County of Monmouth, New Jersey do hereby certify that the foregoing resolution was duly adopted by the Council at their regular meeting on December 6, 2021.

BARBARA ILARIA, RMC, CMC
Municipal Clerk

COUNCIL	INTRODUCED	SECONDED	AYE	NAY	ABSTAIN	ABSENT
BRYANT						
LEE						
MANGAN						
OLIVERA						
READ						
WALSH						
ON CONSENT AGENDA YES NO						

**BOROUGH OF MANASQUAN
ORDINANCE NO. 2363-21**

**ORDINANCE AMENDING AND SUPPLEMENTING
CHAPTER 35 (ZONING), SECTION 35-7.5 (WALLS AND
FENCES) SECTION 35-11.8 (ADDITIONAL LOT
HEIGHT AND YARD REQUIREMENTS) SECTION 35-
11.9 (HOT TUBS/SPAS) OF THE BOROUGH OF
MANASQUAN CODE IN THE BOROUGH OF
MANASQUAN, COUNTY OF MONMOUTH, STATE OF
NEW JERSEY**

WHEREAS, pursuant to the Revised General Ordinance of the Borough of Manasquan Code, Section 35-7.5 refers to Walls and Fences, Section 35-11.8 refers to Additional Lot Height and Yard Requirements, and Section 35-11.9 refers to Hot Tubs/Spas; and

WHEREAS, the Manasquan Borough Council of the Borough of Manasquan is desirous of amending certain zoning requirements; and

WHEREAS, the Manasquan Borough Council has determined that it is in the best interests of the health, safety and welfare of the residents of the Borough to amend these Zoning Requirements; and

NOW THEREFORE BE IT ORDAINED AS FOLLOWS:

Section 1: Section 35-7.5 refers to Walls and Fence Requirements of the revised general ordinances of the Borough of Manasquan is hereby amended as follows:

35-7.5 Walls and Fences

- a. No wall or fence shall be erected, maintained, or planted to a height greater than 6 (six) feet above ground level, provided that the same is more than 25 (twenty five) feet from any street line. No wall or fence shall be erected, maintained, or planted to a height greater than 4 (four) feet within 25 (twenty five) feet of any street line. Fence shall be measured from original grade.

Section 2: Section 35-11.8 refers to Additional Lot, Height and Yard requirements of the Revised General Ordinances of the Borough of Manasquan is hereby amended as follows:

35-11.8 Additional Lot, Height and Yard Requirements

- a. No deck shall be constructed above the highest finished floor of any building or structure;
- b. A widow's walk having a maximum floor area of fifty (50) square feet is permitted provided that it is uncovered and that the sole access to the widow's walk is from within the interior of the building;
- c. No steps, stairs, entry porch, platform, landing, shower enclosure or mechanical device shall be constructed, located or maintained in any required side yard setback area except as set forth in paragraph k. below;
- d. An uncovered and unscreened entry porch, platform or landing leading to a basement, cellar or first floor which is not more than five (5) feet wide may project not more than three (3) feet (not including steps) into the required front or rear yard setback area, provided the floor of the porch is within three (3) feet of ground level;
- e. Entry steps or stairs may be located in the required front and rear setback areas;

- f. An open terrace, deck or patio, but not including a roofed over porch or terrace and not more than three (3) feet above the surrounding grade may be located in the front yard provided that the unoccupied portion of the front yard has a depth of at least ten (10) feet;
- g. A one (1) story bay window may project into a front yard not more than three (3) feet;
- h. Roof overhangs and chimneys may project not more than eighteen (18) inches into the required side setback area;
- i. Standby generators shall be located in the rear yard only with a minimum 5-foot side yard setback, and a minimum 5 (five) foot rear yard setback. Generators shall not encroach into side yard setback. The generator shall be screened so that it is not visible from adjacent properties. For corner lots, standby generators may be located in a side yard with prior approval from the Zoning Officer and the Technical Review Committee of the Planning Board;
- j. For existing residential principal buildings located in Flood Hazard Zones V and A as reflected on the most current FEMA Flood Insurance Rate Map (FIRM) as released on December 15, 2012, steps and/or stairs required to be extended as a result of the building being raised shall be permitted to extend into any required front, rear or side yard setback, but not into the public right-of-way. For new residential construction located in the Flood Hazard Zones V and A as reflected on the most current FEMA Flood Insurance Rate Map (FIRM) as released on December 15, 2012, steps and/or stairs may be located in the front and rear setback areas;
- k. Ground-level decks and patios may be located in the rear yard provided that the deck or patio is not more than eight (8) inches above the surrounding grade and setback at least five (5) feet from the side and rear property lines;
- l. Notwithstanding the provisions of Subsections, a and f above, residential principal buildings located in the Flood Hazard Zones V and A as reflected on the most current FEMA Flood Insurance Rate Map (FIRM), as released on December 12, 2012, may construct first-floor decks in the front rear yards at a height not to exceed the level of the first floor of the structure;
- m. Maximum building height for all garage apartment buildings facing First Avenue in Flood Hazard Zone V as reflected on the most current FEMA Flood Insurance Rate Map (FIRM) as released on December 15, 2012, shall be in accordance with §35-9.4.

Section 3: Section 35-11.9 refers to Hot Tub/Spas and Outdoor Shower requirements of the Revised General Ordinances of the Borough of Manasquan is hereby amended as follows:

Section 35-11.9 Hot Tubs/Spas and Outdoor Showers

No hot tub/spa/outdoor shower shall be:

- a. Located in the front yard of any lot.
- b. Located in the side yard of any lot.
- c. Located nearer than five (5) feet to any lot line.
- d. Located nearer to the side yard than the principal building on the lot.
- e. An enclosure for a hot tub/spa shall not exceed ten (10) feet in height measured from the average grade of the lot.

Section 4: Construction and effective date

- (a) Should any section or provision of this ordinance be held invalid in any proceedings, the same shall not affect any other section or provision of this ordinance, except

insofar as the section or provisions so held invalid shall be inseparable from the remainder of any such section or provision.

- (b) Chapter 97, et seq., of the Borough of Manasquan Code and all ordinances and parts of ordinances inconsistent with this Ordinance herewith are hereby repealed.
- (c) This ordinance shall become effective following its final passage and publication according to the law.

NOTICE

PUBLIC NOTICE IS HEREBY GIVEN that Ordinance No. 2363-21 is being introduced at a meeting of the Mayor and Council of the Borough of Manasquan on the 7th day of September 2021 and read for the first time. The said Ordinance is going to be considered for final passage by the Mayor and Council at Borough Hall, 201 East Main Street, Manasquan, NJ 08736 at 7:00 p.m. on the 4th day of October 2021. At such time and place, or at any such time or place to which said meeting may be adjourned, all interested persons will be given an opportunity to be heard concerning said ordinance. A copy of this ordinance can be obtained without cost by any member of the general public at the office of the Municipal Clerk in Borough Hall between the hours of 9:00 a.m. and 4:00 p.m. on Monday through Friday, except on legal holidays.

BARBARA ILARIA, RMC, CMC
Municipal Clerk

Mark G. Kitrick, Esquire
Municipal Attorney
2329 Route 34 S
Suite 104
Manasquan, NJ 08736

Passed on First Reading and Introduction: September 7, 2021
Approved on Second Reading and Final Hearing: October 4, 2021

Edward G. Donovan
Mayor